

Electoral enrolment

for federal, state and local government elections in Victoria

Use this form to • enrol to vote or • change your residential or postal address or • change your name on the electoral roll

IMPORTANT — Please read the information on this page before you start to fill in the form

Enrolment and voting

Why should you enrol and vote?

All eligible people are required to enrol and vote in federal, state and local government elections. You may be fined if you don't.

When should you enrol?

If you are not on the roll when a federal election is called, you may not have time to enrol to vote. **ENROL NOW.**

Are you eligible?

You are eligible to enrol and vote if you:

- are an Australian citizen, or a British subject who was enrolled on 25 January 1984 (and – for Victorian elections only – if you were a British subject enrolled between 26 October 1983 and 25 January 1984 inclusive); and
- are 18 years or older; and
- have lived at your address for at least one month.

You may enrol when you are 17, but you cannot vote until you are 18.

Special enrolment

Contact the Victorian Electoral Commission for more information and special application forms if you:

- have no fixed address
- are temporarily overseas
- are in prison
- are physically incapable of signing your name
- are working in Antarctica
- cannot attend a polling place on polling day
- believe that having your address shown on a publicly available roll may endanger your safety or that of your family.

What happens when you return your form?

Your application is checked and your name and address is placed on the electoral roll for federal, state and local government elections if you are eligible.

The AEC may need to contact you if we need additional information to confirm your enrolment.

If you have not received written confirmation of your enrolment within three weeks of applying, please call the Australian Electoral Commission on **13 23 26**.

Authorisation to collect the information on this form is contained in the *Commonwealth Electoral Act 1918* and the *Victorian Electoral Act 2002*.

Returning your form

Fax to (03) 9277 7126

or post to

Victorian Electoral Commission

Reply paid 66506

Melbourne VIC 3001

(No stamp is needed if posted in Australia.)

Who has access to your enrolment information

The Australian Electoral Commission and the Victorian Electoral Commission exchange electoral information under a joint roll arrangement to update electoral rolls. Access to electoral information on the joint roll differs under the respective Commonwealth and Victorian electoral laws.

The general public

The electoral roll can be inspected at any Australian Electoral Commission office or the office of the Victorian Electoral Commission. Only names and addresses are provided, though the addresses of silent electors are not disclosed on the publicly available roll.

The Commonwealth of Australia

Electoral information may be disclosed to persons or organisations as listed in the *Commonwealth Electoral Act 1918*. These persons or organisations may include –

- Members of Parliament, Senators, registered political parties, and candidates for House of Representatives elections.
- Electoral authorities of states and territories that have a joint roll arrangement with the Commonwealth.
- Approved medical research and public health screening programs.
- Agencies, persons or organisations prescribed in the Electoral and Referendum Regulations 1940, including certain Australian government agencies and particular bodies for identity verification purposes under Commonwealth legislation relating to financial tracing and anti-money laundering.

For more detailed information on who may access electoral information, see the legislation, www.aec.gov.au or contact the Australian Electoral Commission.

The State of Victoria

Under the Victorian *Electoral Act 2002*, enrolment information is available to –

- Members of Parliament, registered political parties and election candidates. This information includes name, address, date of birth and gender.
- The Juries Commission under the *Juries Act 2000* and local governments under the *Local Government Act 1989*.
- Other organisations – in limited circumstances. However, before releasing enrolment information, the Victorian Electoral Commission must weigh up public interest arguments with privacy considerations and consult with the Privacy Commissioner. A full list of agencies receiving enrolment information is available from www.vec.vic.gov.au and the Victorian Electoral Commission.

If you need more information

Victorian Electoral Commission
www.vec.vic.gov.au
or call **13 18 32**

Australian Electoral Commission
www.aec.gov.au
or call **13 23 26**

Proof of identity

You must prove your identity for Commonwealth electoral enrolment

How do you prove your identity?

- A** If you have an **Australian driver's licence** provide the details at Question 8 on PAGE A.

You will only need to complete and return PAGE A

- B** If you don't have an Australian driver's licence you need an **authorised person** (see PAGE B) **to sight an original of ONE of the documents listed on PAGE B.**

You will need to complete and return PAGE A and PAGE B

OR

- C** If you don't have an Australian driver's licence AND you don't have any of the documents listed on PAGE B, you need **TWO people who are enrolled and have known you for at least one month to confirm your identity** (see PAGE C).

You will need to complete and return PAGE A and PAGE C



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Office use only

Date received

CATS

Notation

ACK

RVI

NIN

I

PAGE A

If completing by hand use: X in the boxes where appropriate, black or blue ink and BLOCK LETTERS

1 Your current name

Mr Mrs Ms Miss Dr Other

Family name

Given name(s)

2 Your current residential address

Clearly identify your residential address.

A locality name or mail service number is not enough.

You can give more details or draw a simple map on the back of this form if necessary

State **VIC** Postcode

3 Postal address

As above

State Postcode

4 Contact details

Optional - You may be contacted regarding your enrolment details

Mobile phone Daytime phone ()

Email

5 Date of birth

Write dates as dd/mm/yyyy

e.g. 25/03/1975 / / Gender

6 Are you enrolling to vote for the first time in Australia?

Yes GO TO QUESTION 7

No Are you advising a change to your address?

Yes What was your previous or old enrolled address?

State Postcode

Are you advising a change to your name?

Yes Previous family name

Previous given name(s)

7 Are you an Australian citizen by birth?

Yes Town of birth

GO TO QUESTION 8

You must be an Australian citizen or a British subject who was on the Australian electoral roll on 25 January 1984 to be eligible to enrol.

No Country of birth

Have you been granted Australian citizenship?

Yes Citizenship certificate number

GO TO QUESTION 8

If you need to add more details about your citizenship, for example, if you arrived in Australia under a different name please include these details on the back of this form

No Are you an eligible British subject who was enrolled on 25 January 1984?

Yes No You may not be eligible to enrol to vote.

Call the Australian Electoral Commission on 13 23 26

8 Do you have an Australian driver's licence as proof of your identity for Commonwealth electoral enrolment?

Driver's licence number

State or territory of issue

GO TO QUESTION 9

I don't have an Australian driver's licence GO TO QUESTION 10 on PAGE B

(REMEMBER: you must sign Question 9 before you return your form)

9 YOUR DECLARATION

- I have read the section about enrolment and voting on the information page
- I am eligible to enrol at the above residential address and claim enrolment for federal, state and local government elections in Victoria
- All the information I have given on this form, including any information given at Question 10, is true and complete, and
- I understand that giving false or misleading information is a serious offence

Your Signature or Mark

Date / /

Witness declaration must be completed for state and local government enrolment and in all cases where an elector has made a mark, if unable to sign their name

WITNESS DECLARATION

- I am on the electoral roll for Victoria, and
- I saw the applicant sign or make a mark on this form and am satisfied that all statements in it are true

Name of witness

Signature of witness

Address of witness

A CHECKLIST

I have provided my driver's licence details at Question 8

Print your form and then sign at Question 9
Return PAGE A only to Fax (03) 9277 7126 OR

Victorian Electoral Commission
Reply paid 66506
MELBOURNE VIC 3001
(No stamp is needed if posted in Australia.)

10 How are you proving your identity for Commonwealth electoral enrolment?

A I have an Australian driver's licence and have given my licence details at Question 8 **OR** You don't need to provide any other proof of identity. Print, sign and return PAGE A to the Victorian Electoral Commission.

B I don't have an Australian driver's licence. I have an original of ONE of the documents from the list below which I can use as proof of my identity.

Yes Mark one document only

- | | |
|----------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Birth certificate, or an extract (must be Australian and issued at least 5 years ago) | <input type="checkbox"/> Firearms licence (must be current with a photograph and signature) |
| <input type="checkbox"/> Certificate of Australian citizenship | <input type="checkbox"/> Justice of the Peace appointment document (must be Australian) |
| <input type="checkbox"/> Concession card from Centrelink (must be current) | <input type="checkbox"/> Marriage certificate (must be registered in Australia) |
| <input type="checkbox"/> Concession card from the Department of Veterans' Affairs (must be current) | <input type="checkbox"/> Medicare card |
| <input type="checkbox"/> Credit or bank account card (must be current) | <input type="checkbox"/> Passport (must be Australian and current) |
| <input type="checkbox"/> Defence force, Australian discharge certificate | <input type="checkbox"/> Proof of age card issued by, or under the authority of, a state or territory government |
| <input type="checkbox"/> Divorce documents from the Family Court of Australia | <input type="checkbox"/> Security guard/crowd control licence (must be current) |
| <input type="checkbox"/> Employee identification card (must be current with a photograph and signature) | <input type="checkbox"/> Student identification card (must be current with a photograph) |

No GO TO PAGE C

Show your document to one of these people who are authorised to be shown an identity document.

- | | |
|-----------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| Authorisation number | Authorisation number |
| 1 Aboriginal and/or Torres Strait Islander incorporated organisation committee member or chairperson | 19 Marriage celebrant (within the meaning of the <i>Marriage Act 1961</i>) |
| 2 Accountant (must be a registered tax agent) | 20 Marriage counsellor (within the meaning of <i>Family Law Act 1975</i>) |
| 3 Airline passenger carrier ground staff | 21 Master of a merchant vessel |
| 4 Australian Electoral Commission or other state or territory electoral authority staff | 22 Medical Practitioner |
| 5 Bank, credit union or building society officer (except the manager of a bank travel centre) | 23 Member of the Association of Taxation and Management Accountants |
| 6 Clerk, sheriff or bailiff of a court | 24 Member of the Institute of Company Secretaries of Australia |
| 7 Commissioner for Affidavits, Declarations or Oaths | 25 Minister of Religion (within the meaning of the <i>Marriage Act 1961</i>) |
| 8 Commonwealth, state or territory government full-time permanent or part-time employee (includes authorities) | 26 Nurse, registered or enrolled |
| 9 Commonwealth, state or territory Member of Parliament or local government councillor or member of their staff | 27 Person employed as a remote resource centre visitor |
| 10 Defence force member | 28 Pharmacist |
| 11 Dentist | 29 Physiotherapist |
| 12 Diplomatic or consular officer (except an honorary consular officer) | 30 Pilot (must hold a current licence) |
| 13 Engineer, chartered professional or member of the Association of Consulting Engineers | 31 Police officer or police aide |
| 14 Finance Company officer | 32 Postal manager or other permanent Australia Post employee |
| 15 Justice of the Peace | 33 Prison officer |
| 16 Liquor licence holder (must be current) | 34 Real estate agent (must be licensed or registered) |
| 17 Manager of a community, ethnic or remote resource centre | 35 Statutory office holder receiving an annual salary |
| 18 Manager of a women's refuge or crisis and counselling centre | 36 Surveyor (must be registered or licensed) |
| | 37 Teacher (primary, secondary or tertiary) (must be full-time permanent or part-time and currently employed) |
| | 38 Veterinary Surgeon |
| | 39 A person not listed above before whom statutory declarations may be made under a law of the Commonwealth, state or territory |

The authorised person needs to complete and sign the declaration below.

DECLARATION — by authorised person

- I am enrolled on the Commonwealth electoral roll
- I am a person authorised to be shown an identity document
- I have sighted an original identity document for:

Applicant's given name(s)

Applicant's family name

Name of authorised person

Signature of authorised person

Authorisation number from the list above which most applies to you

Number

Address of authorised person

B CHECKLIST — I don't have an Australian driver's licence, but I have a proof of identity document

- I have signed the form at PAGE A
- An authorised person has sighted an original identity document and signed and provided their details on PAGE B (above)

If Yes to both please return PAGE A and PAGE B only to:
Victorian Electoral Commission
 Reply paid 66506 or Fax to (03) 9277 7126
MELBOURNE VIC 3001
 (No stamp is needed if posted in Australia.)

NOTE: DON'T complete this page if you have provided your driver's licence details at Question 8 or you are using PAGE B to prove your identity.

- C** I don't have an Australian driver's licence and I don't have a document from the list on PAGE B. **TWO people who have known me for at least one month will confirm my identity below.**
 (NOTE: These people do not have to be authorised persons)

DECLARATION — by the TWO people who are confirming your identity.
These people can be family or neighbours.

PERSON 1

- I am enrolled on the Commonwealth electoral roll
- I can confirm the applicant's identity

Applicant's given name(s)

Applicant's family name

- I have known the applicant for at least one month

Name of person 1

Signature of person 1

Address of person 1

PERSON 2

- I am enrolled on the Commonwealth electoral roll
- I can confirm the applicant's identity

Applicant's given name(s)

Applicant's family name

- I have known the applicant for at least one month

Name of person 2

Signature of person 2

Address of person 2

C CHECKLIST — I don't have an Australian driver's licence and don't have a proof of identity document

- I have signed the form at PAGE A
- TWO people have confirmed my identity AND have signed and provided details on PAGE C (above)

▶ If Yes to both please return PAGE A and PAGE C only to:
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