

Nomination of a candidate for the Legislative Council

By 50 electors

Part 1

Region

Candidate name (*Print*)

- 1 To the Election Manager in the Electoral Region shown above:

We are electors on the electoral roll for the above electorate and are entitled to vote at the election for a member of the Legislative Council for that electorate. We nominate the person named in Part 2 of this form as a candidate for election to the Legislative Council for the above electorate.

2 Nominators

Please print details clearly.

It is suggested that candidates add additional nominators in case any are ineligible.

	Family name	Given name/s	Enrolled address	Date of birth	Signature	Date signed
1				/ /		/ /
2				/ /		/ /
3				/ /		/ /
4				/ /		/ /
5				/ /		/ /
6				/ /		/ /
7				/ /		/ /
8				/ /		/ /
9				/ /		/ /
10				/ /		/ /
11				/ /		/ /
12				/ /		/ /

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Region

Candidate name (*Print*)

	Family name	Given name/s	Enrolled address	Date of birth	Signature	Date signed
13				/ /		/ /
14				/ /		/ /
15				/ /		/ /
16				/ /		/ /
17				/ /		/ /
18				/ /		/ /
19				/ /		/ /
20				/ /		/ /
21				/ /		/ /
22				/ /		/ /
23				/ /		/ /
24				/ /		/ /
25				/ /		/ /
26				/ /		/ /
27				/ /		/ /
28				/ /		/ /
29				/ /		/ /

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Candidate name (*Print*)

	Family name	Given name/s	Enrolled address	Date of birth	Signature	Date signed
30				/ /		/ /
31				/ /		/ /
32				/ /		/ /
33				/ /		/ /
34				/ /		/ /
35				/ /		/ /
36				/ /		/ /
37				/ /		/ /
38				/ /		/ /
39				/ /		/ /
40				/ /		/ /
41				/ /		/ /
42				/ /		/ /
43				/ /		/ /
44				/ /		/ /
45				/ /		/ /
46				/ /		/ /

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Region

Candidate name (*Print*)

	Family name	Given name/s	Enrolled address	Date of birth	Signature	Date signed
47				/ /		/ /
48				/ /		/ /
49				/ /		/ /
50				/ /		/ /
51				/ /		/ /
52				/ /		/ /
53				/ /		/ /
54				/ /		/ /
55				/ /		/ /
56				/ /		/ /
57				/ /		/ /
58				/ /		/ /
59				/ /		/ /
60				/ /		/ /
61				/ /		/ /
62				/ /		/ /
63				/ /		/ /

Nomination of a candidate for the Legislative Council

By 50 electors

Region

Candidate name (*Print*)

	Family name	Given name/s	Enrolled address	Date of birth	Signature	Date signed
64				/ /		/ /
65				/ /		/ /
66				/ /		/ /
67				/ /		/ /
68				/ /		/ /
69				/ /		/ /
70				/ /		/ /
71				/ /		/ /
72				/ /		/ /
73				/ /		/ /
74				/ /		/ /
75				/ /		/ /
76				/ /		/ /
77				/ /		/ /
78				/ /		/ /
79				/ /		/ /
80				/ /		/ /

Nomination of a candidate for the Legislative Council

By 50 electors

Part 2

Region

Date and time received (*Office use only*)

 :

1 Candidate details (as appears on the register of electors)

Please use BLOCK LETTERS.

Silent elector	☐ Yes ☐ No	Date of birth	/ /
Family name			
Given name/s	Title 		
Enrolled address	 Postcode VIC		
Postal address <i>If different</i>	 Postcode		

2 Candidate contact details

You must provide an email address and at least one phone number. Please provide contact details which will be active even after the election as the VEC may be required to contact you up to four years after the election. These details will not be published, candidate contact details will be provided to the Department of Parliamentary Services.

	<i>Mobile</i>	<i>Alternative phone</i>
Phone		
Email address		

3 Form in which candidate's name is to appear on the ballot paper

Complete family name in BLOCK LETTERS, given name/s in Title Case, and clearly indicate any capitalisations and / or accents. Your family name must be as it appears on the electoral roll.

FAMILY NAME	
Given name/s	
Locality at which candidate is enrolled	

4 Candidate's contact person and their details

Your contact person's details will be published and available to the public. You must provide an email address and at least one phone number. Your contact person will also be notified if a recount is required.

Contact person name		
	<i>Mobile</i>	<i>Alternative phone</i>
Phone		
Email address		

5 Designated person for electoral notices or signs

You must provide an email address and at least one phone number. These details will not be published.

Designated person name		
	<i>Mobile</i>	<i>Alternative phone</i>
Phone		
Email address		

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Region

Declaration

Print name

I, , the candidate named above, consent to nomination as a candidate for election to the Legislative Council for the above electorate and I state that:

- I am enrolled on the register of electors for the State of Victoria.

☐ Yes ☐ No

- My principal place of residence is in Victoria.

☐ Yes ☐ No

I declare that:

- I am qualified under the *Constitution Act 1975* (Vic) to be elected a member of the Legislative Council, and
- payment of \$350 is enclosed or has been made to the Victorian Electoral Commission, and
- I am not, and do not intend to be, a candidate in any other election to be held on the same day as the election to which this nomination relates, and
- the person who is named on this form as the candidate's contact person is aware that their name and their contact details provided on this form will be published and available to the public, and
- the person who is named on this form as the designated person for any notices or signs is aware that their name and their contact details provided will be used in accordance with section 158A of the *Electoral Act 2002* (Vic), and
- the details on this form are true and correct.

Signature
Candidate

Date

Offences

It is an indictable offence under section 148 of the *Electoral Act 2002* (Vic) to provide orally or in writing any false or misleading information under the Act or to make a statement knowing that it is false or misleading in a material particular in any declaration, application or claim under the Act (other than Part 12 of the Act). These offences each carry a penalty of level 6 imprisonment (5 years maximum) or level 6 fine (600 penalty units).

It is an indictable offence under section 149 of the *Electoral Act 2002* (Vic) to forge any electoral paper, utter any forged electoral paper knowing it to be forged, or forge the signature of any person on any electoral paper. This offence carries a penalty of level 6 imprisonment (5 years maximum) or level 6 fine (600 penalty units).

Office use only

Received **\$350** – being payment of nomination deposit

Payment lodged in acceptable form
(☐ cash / ☐ bank cheque).

Signature
VEC Official

Date

Single how-to-vote card declaration (non-RPP)

Electorate

Declaration to be made by a person submitting single how-to-vote card for registration

You must complete one declaration per how-to-vote card that you submit.

Use BLOCK LETTERS when completing this form. Please attach **final print ready version** of card.

Full name of person submitting

I,

Contact address

Contact phone

of

declare that I am authorised to submit a single how-to-vote card for registration on behalf of

Name of person, organisation or group

Title (*Candidate, party secretary, campaign manager, etc.*)

Capacity in which I make this declaration:

AND (if the how-to-vote card contains a section in a language other than English), I submit with the how-to-vote card a translation into English of the section in a language other than English, and I declare that the translation is a fair translation.

I am aware that if I knowingly make a false statement in this declaration, I am liable to a penalty of level 6 imprisonment (5 years maximum) or level 6 fine (600 penalty units maximum).

I am aware that the Victorian Electoral Commission must refuse to register a how-to-vote card if the Commission is satisfied that the card: is likely to mislead or deceive an elector in casting the elector's vote; or is likely to induce an elector to mark the vote of the elector otherwise than in accordance with the directions on the ballot-paper; or contains offensive or obscene material.

Signature
Person
submitting

Date

Office use only

Declared before me on

Date

Time

Signature
Election
Manager

Election
manager for
electorate

Single how-to-vote card declaration (non-RPP)

How-to-vote card (HTVC) applicant checklist

This checklist is a guide to help you check that your HTVC meets the requirements for registration.

Do not mass produce HTVCs until the VEC confirms the HTVC is registered	Check
Is the HTVC for a single district or region only?	
Have you submitted an electronic PDF copy version of the HTVC in final print ready format ?	
Have you submitted 2 hard copies of the HTVC in final print ready format ?	
Have you completed the HTVC declaration form?	
If the HTVC includes text in a language other than English, have you attached a translation? Have you included the authorisation and endorsement statement in all languages including English?	
Does the HTVC clearly identify the person, registered political party, organisation, or group it is being distributed for?	
For district HTVCs: The HTVC lists a voting preference for all listed candidates, OR The HTVC contains at least two prominent statements to instruct the voter to number all the boxes.	
For region HTVCs: Have you indicated an order of voting preference for electors voting above the line? OR An order of voting preference for electors voting below the line? OR A statement that voters must number from 1 to at least 5 in their preferred order for groups above the line or from 1 to at least 5 in their preferred order for candidates below the line?	
Are any candidates listed on the HTVC in ballot paper order, with correct spelling of their name?	
Have you checked that the logo/emblem/insignia is at least the prescribed size (4cm ²)?	
Have you made sure that the HTVC is not misleading, deceptive, offensive, or obscene?	
Has the full authorisation statement, including the authoriser's name and street address been included on at least one side of the HTVC? (The authorisation statement must be printed in all languages and English) <i>E.g. Authorised by: Jane Smith, 123 Sample Street, Melbourne, Victoria</i>	
Have the details of the printer been included on at least one side of the HTVC? (The printed by statement must be printed in all languages and English) <i>E.g. Printed by: Sample Printers, 11A Example Street, Melbourne, Victoria</i>	
Have you included the endorsement ' Registered by the Victorian Electoral Commission ' on at least one side of the HTVC? It cannot appear on cards distributed at early voting centres until it has been registered.	

Candidates electoral data request and confidentiality agreement

Postal vote application (PVA) and general postal voter (GPV) data

Election

Electorate

In accordance with section 104A of the *Electoral Act 2002* (Vic), the Victorian Electoral Commission (VEC) must, upon request, provide a candidate the name and address of any person whose application for a postal vote has been accepted in an election. In accordance with section 104B of the *Electoral Act 2002* (Vic), the VEC must also provide, upon request, general postal voter information to a candidate in an election. The VEC will not provide particulars of silent electors or itinerant electors. The candidate must not be endorsed by a registered political party and data will only be provided in relation to electors enrolled in the district or region in which the candidate has nominated.

1 Data request type (Select one or both)

☐

Postal vote application (PVA) data

Provided under section 104A of the *Electoral Act 2002* (Vic)

- Includes electors whose postal vote application has been accepted
- Provided daily during the election period

☐

General postal voter (GPV) data

Provided under section 104B of the *Electoral Act 2002* (Vic)

- Includes electors registered as general postal voters
- Provided as a one-off extract for the election

The electoral data provided under this agreement is for election campaign purposes in relation to this election only. A candidate must complete and sign this form to request access to the selected data product(s).

Upon receipt of this form, the VEC will provide the requested data as follows:

- **PVA data** will be provided daily, as soon as practicable after postal vote applications have been accepted, from the Monday after the final nomination day until the completion of postal voting processing.
- **GPV data** will be provided as a one-off extract for the election, as soon as practicable, from the Monday after the final nomination day.

The data will be provided as a comma-separated values (CSV) file. Instructions on how to download the file from the VEC's secure data exchange portal will be emailed to the email address provided below.

2 Candidate details

Name

Address

Postcode

 VIC

Phone number

Email address

Candidates electoral data request and confidentiality agreement

Postal vote application (PVA) and general postal voter (GPV) data

3 Declaration

I, the above-named candidate, declare that the postal voting data and/or general postal voter data provided will be used solely for campaign purposes in relation to the election. I further declare that I will not use, disclose, or authorise the use of the data in any form for any other purpose. Immediately following the declaration of the election results, I undertake to securely destroy or permanently delete all data supplied and all copies made of any part of it.

I am aware that the *Electoral Act 2002* (Vic) prohibits the use (section 104A(4)) or disclosure (section 104A(5)) of the name and address of any person whose postal vote application has been accepted, and the use (section 104B(6)) or disclosure (section 104B(7)) of general postal voter data, for any purpose other than in connection with the election.

PENALTY: 600 penalty units (for each offence)

Signature
Candidate

Date

Election office only

Declared before me at

Venue suburb
or locality

Date

Signature
Election Manager /
VEC Official

Scan and email form to the postal vote team at the address below.

☐

Completed form to be emailed to
pvadetails@vec.vic.gov.au

Appointment and declaration of scrutineer

District or region

Election date

1 Candidate to complete

Please use BLOCK LETTERS. A candidate appointing a scrutineer may sign this form by:

- Pasting a copy of their signature into the form
- Signing a PDF on a tablet, smartphone or laptop using a stylus or finger
- Signing a hard copy document and scanning the document.

Name of candidate

Signature

Candidate

Date

2 Appointment of a scrutineer

Please use BLOCK LETTERS.

Name of scrutineer

Residential address of scrutineer

(voting centre/election office/mobile voting team/count centre)

to be a scrutineer at

3 Scrutineer declaration

Please use BLOCK LETTERS. Scrutineer to **complete in the presence of an election official**.

Name of scrutineer

I, , scrutineer for the candidate named above, declare that:

1. I undertake to be a scrutineer for the candidate named above.
2. I agree to comply with all lawful requirements of a scrutineer.
3. I am aware that it is an offence for a scrutineer to interfere with or attempt to influence any elector within a voting centre, communicate with any person in a voting centre except so far as is necessary, or handle any ballot papers.
4. I will not attempt to ascertain the vote(s) of any individual elector and should I become aware of the vote of an individual elector, I will not disclose that information.

Are you a candidate in this election?

☐

Yes

☐

No

Signature

Scrutineer

Date

It is an indictable offence under section 148 of the *Electoral Act 2002* (Vic) to provide to the Victorian Electoral Commission orally or in writing any false or misleading information, or to make a statement knowing that it is false or misleading in a material particular in any declaration, application or claim under the Electoral Act.

Office use only

Declared before me at
venue location

Name of Election Official
witnessing declaration

Date

Request for group registration

Region

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Note this form must be delivered in person to the Victorian Electoral Commission, 530 Collins Street, Melbourne
or by emailing a scanned image of the completed form to LCGroups@vec.vic.gov.au **by 12 noon on the final day for group registration requests.**

List the names of the candidates to be grouped in the form each name will appear on the ballot paper.
Candidates in the group will be listed in the order specified.
Please note groups must contain 2 or more candidates.

Order	Name	Signature of candidate
1		
2		
3		
4		
5		

Nomination of a registered agent

By signing above, all candidates in the group nominate (complete below):

Full name			
Address			
Mobile		Alternative number	
Email address			
Signature			

to be the registered agent of the group in accordance with Part 12 of the *Electoral Act 2002* (Vic).
The registered agent is responsible for the group's compliance with Part 12 of the *Electoral Act 2002* (Vic), including keeping a state campaign account for the group, disclosing political donations received by the group, and completing a financial year annual return for the group.

VEC use only

Group registration request was received on

Date and time

/	/	:	am / pm
---	---	---	---------

Agent was added to the Register of Agents on

Date and time

/	/	:	am / pm
---	---	---	---------

Signature
VEC Official

--

Signature
VEC Official

--

Candidate refund of deposit electronic transfer request

District / Region

Election date

The nomination deposit may be refunded to candidates pursuant to section 180 of the *Electoral Act 2002* (Vic). The eligibility requirements for a refund of nomination deposits are discussed in the *Candidate Handbook*.

If you are eligible for your nomination deposit to be refunded after the election, a cheque will be sent to you unless you choose for the deposit to be refunded to your nominated bank account by completing and submitting this Electronic Transfer Request to the Election Manager **prior to the close of voting for the election**.

1 Candidate's information

Name	
Contact phone number	
Enrolled address	 VIC Postcode
Postal address <i>If different</i>	 Postcode
Email address	

Email address is for remittance advice only.

2 Electronic funds transfer information

Account name			
Bank or institution name			
BSB number		Account number	

I confirm that the above details are true and correct. If I am eligible for my nomination deposit to be refunded, I wish for my nomination deposit to be refunded into the bank account nominated on this form.

Signature
Candidate

Date

Privacy statement

The Victorian Electoral Commission respects your privacy. The details provided on this Electronic Transfer Request will not be disclosed to any third party and will not be used for any other purpose.

Election office use only

Date and time / / : am / pm

Received by
Name

VEC finance use only

Customer code

Initial

Date