**VEC Planned Procurement Activities 2023 and 2024**

Procurements identified in this plan are expected to have a value greater than $100,000.

We publish our forecast procurement activity plans according to guidance requirements set by [Victorian](https://www.buyingfor.vic.gov.au/policies) Procurement Governance Board and VEC procurement policy.

For any queries relating to the listed planned procurements please email VEC Chief Procurement Officer at [cpo@vec.vic.gov.au](mailto:cpo@vec.vic.gov.au)

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| --- | --- | --- | --- | --- | --- |
| **Procurement Name and Description** | **Special Requirements (if any)** | **VEC Point of Contact** | **Estimated Market Engagement Date** | **Estimated Contract Duration** | **Procurement Method** |
| **Name:** Printing Services  **Description:** Engagement with suppliers to provide Ballot Material (BM) & Election Products (EP) Printing services to the VEC for LG2024 & SE2026. | None | Mason Warner, Elections Project Advisor  [13 18 32](https://www.google.com/search?gs_ssp=eJzj4tFP1zcsKKlKjk-qjDdgtFI1qDBLTDEzTTFJNk0yTTZITE6zMqhIs0xLTLU0S0o0NzO1MExM8-IqS01WyE9Ly0xOBQCYShRY&q=vec+office&rlz=1C1GCEJ_enAU1004AU1004&oq=VEC+o&aqs=chrome.1.69i57j46i175i199i512j0i512j0i457i512j0i512l5.4038j0j15&sourceid=chrome&ie=UTF-8) | September 2023 | 3 - 5 years | Limited request for tender |
| **Name:** Mail House Services  **Description:** Engagement with suppliers to provide Mail house services to the VEC for business as usual and LG2024 & SE2026 events. | None | Mason Warner, Elections Project Advisor  [13 18 32](https://www.google.com/search?gs_ssp=eJzj4tFP1zcsKKlKjk-qjDdgtFI1qDBLTDEzTTFJNk0yTTZITE6zMqhIs0xLTLU0S0o0NzO1MExM8-IqS01WyE9Ly0xOBQCYShRY&q=vec+office&rlz=1C1GCEJ_enAU1004AU1004&oq=VEC+o&aqs=chrome.1.69i57j46i175i199i512j0i512j0i457i512j0i512l5.4038j0j15&sourceid=chrome&ie=UTF-8) | September 2023 | 3 - 5 years | Limited request for tender |
| **Name:** Public Enquiry Services  **Description:** Engagement with suppliers for provision of front of house public enquiry support service for LG2024. | None | Vishrut Balakrishnan, Project Advisor, Elections Operations [13 18 32](https://www.google.com/search?gs_ssp=eJzj4tFP1zcsKKlKjk-qjDdgtFI1qDBLTDEzTTFJNk0yTTZITE6zMqhIs0xLTLU0S0o0NzO1MExM8-IqS01WyE9Ly0xOBQCYShRY&q=vec+office&rlz=1C1GCEJ_enAU1004AU1004&oq=VEC+o&aqs=chrome.1.69i57j46i175i199i512j0i512j0i457i512j0i512l5.4038j0j15&sourceid=chrome&ie=UTF-8) | September 2023 | 1 - 2 years | Limited request for tender |
| **Name:** Staffing Services  **Description:** Engagement with suppliers for the provision of labour-hire staff for electoral events. | None | Mason Warner, Elections Project Advisor  [13 18 32](https://www.google.com/search?gs_ssp=eJzj4tFP1zcsKKlKjk-qjDdgtFI1qDBLTDEzTTFJNk0yTTZITE6zMqhIs0xLTLU0S0o0NzO1MExM8-IqS01WyE9Ly0xOBQCYShRY&q=vec+office&rlz=1C1GCEJ_enAU1004AU1004&oq=VEC+o&aqs=chrome.1.69i57j46i175i199i512j0i512j0i457i512j0i512l5.4038j0j15&sourceid=chrome&ie=UTF-8) | December 2023 | 1 – 2 years | SPC or limited request for tender (TBC) |
| **Name:** Transport & Logistics  **Description:** Acquisition of transport services and logistical supports for the 2024 Local Government Election. | None | Mason Warner, Elections Project Advisor  [13 18 32](https://www.google.com/search?gs_ssp=eJzj4tFP1zcsKKlKjk-qjDdgtFI1qDBLTDEzTTFJNk0yTTZITE6zMqhIs0xLTLU0S0o0NzO1MExM8-IqS01WyE9Ly0xOBQCYShRY&q=vec+office&rlz=1C1GCEJ_enAU1004AU1004&oq=VEC+o&aqs=chrome.1.69i57j46i175i199i512j0i512j0i457i512j0i512l5.4038j0j15&sourceid=chrome&ie=UTF-8) | May 2024 | 3 – 5 years | Limited request for tender |
| **Name:** Criminal History Checks  **Description:** Engagement with suppliers for the provision of criminal history check services. | None | Mason Warner, Elections Project Advisor  [13 18 32](https://www.google.com/search?gs_ssp=eJzj4tFP1zcsKKlKjk-qjDdgtFI1qDBLTDEzTTFJNk0yTTZITE6zMqhIs0xLTLU0S0o0NzO1MExM8-IqS01WyE9Ly0xOBQCYShRY&q=vec+office&rlz=1C1GCEJ_enAU1004AU1004&oq=VEC+o&aqs=chrome.1.69i57j46i175i199i512j0i512j0i457i512j0i512l5.4038j0j15&sourceid=chrome&ie=UTF-8) | December 2023 | 3 – 5 years (TBC) | SPC or public tender |
| **Name:** Printer – Internal capability  **Description:** Engagement with suppliers regarding the provision of a standalone VEC leased printing service along with finishing capability | None | Caitlin Jedski  Manager Print and Design  [13 18 32](https://www.google.com/search?gs_ssp=eJzj4tFP1zcsKKlKjk-qjDdgtFI1qDBLTDEzTTFJNk0yTTZITE6zMqhIs0xLTLU0S0o0NzO1MExM8-IqS01WyE9Ly0xOBQCYShRY&q=vec+office&rlz=1C1GCEJ_enAU1004AU1004&oq=VEC+o&aqs=chrome.1.69i57j46i175i199i512j0i512j0i457i512j0i512l5.4038j0j15&sourceid=chrome&ie=UTF-8) | August 2023 | 3 Years | Exemption |
| **Name:** Legal support  **Description:** engagement with suppliers beyond the existing panel to support the prosecution of compulsory voting matters | None | Mason Warner,  Elections Project Advisor  [13 18 32](https://www.google.com/search?gs_ssp=eJzj4tFP1zcsKKlKjk-qjDdgtFI1qDBLTDEzTTFJNk0yTTZITE6zMqhIs0xLTLU0S0o0NzO1MExM8-IqS01WyE9Ly0xOBQCYShRY&q=vec+office&rlz=1C1GCEJ_enAU1004AU1004&oq=VEC+o&aqs=chrome.1.69i57j46i175i199i512j0i512j0i457i512j0i512l5.4038j0j15&sourceid=chrome&ie=UTF-8) | August 2023 | 3 Years | Limited request for tender |
| **Name:** Outsourcing of Compulsory Voting (CV)  **Description**: outsourcing of CV services to a Business Processing centre | None | Mason Warner,  Elections Project Advisor  [13 18 32](https://www.google.com/search?gs_ssp=eJzj4tFP1zcsKKlKjk-qjDdgtFI1qDBLTDEzTTFJNk0yTTZITE6zMqhIs0xLTLU0S0o0NzO1MExM8-IqS01WyE9Ly0xOBQCYShRY&q=vec+office&rlz=1C1GCEJ_enAU1004AU1004&oq=VEC+o&aqs=chrome.1.69i57j46i175i199i512j0i512j0i457i512j0i512l5.4038j0j15&sourceid=chrome&ie=UTF-8) | February 2024 | 3-5 years | SPC or limited request for tender (TBC) |
| **Name:** Upgrade Sitecore  **Description:** Migrate from the current version of Sitecore to the latest platform. | None | Luis Gonzalez, Website Product Owner  [13 18 32](https://www.google.com/search?gs_ssp=eJzj4tFP1zcsKKlKjk-qjDdgtFI1qDBLTDEzTTFJNk0yTTZITE6zMqhIs0xLTLU0S0o0NzO1MExM8-IqS01WyE9Ly0xOBQCYShRY&q=vec+office&rlz=1C1GCEJ_enAU1004AU1004&oq=VEC+o&aqs=chrome.1.69i57j46i175i199i512j0i512j0i457i512j0i512l5.4038j0j15&sourceid=chrome&ie=UTF-8) | June 2024 | 3-6 months | Limited request for tender |